

Attachment "A"

Sec. 42-194. Preservation of prevailing lot sizes.

- (a) To preserve the character of existing residential neighborhoods in *the city* that do not have minimum lot size established by deed restrictions, the minimum lot size may be established pursuant to this section through the creation of a special minimum lot size area, and a minimum lot size so created will prevail over any lesser minimum lot size established by this article. A minimum lot size established pursuant to this section shall not be established that is greater than the prevailing lot size of the area to be designated. *A lot that is smaller than the minimum lot size established pursuant to this section and that legally exists at the time the minimum lot size is established shall be deemed to meet the minimum lot size requirement and shall be eligible for one or more building permits for construction on the lot.* An area qualifies for establishment of a special minimum lot size pursuant to this section unless all lots in the area to be designated are subject to a deed restriction establishing a uniform minimum lot size for the area.
- (b) The establishment of a special minimum lot size area shall be initiated by application to the department in the form prescribed by the director. The application shall include the following:
 - (1) The proposed boundaries of the special minimum lot size area, which shall be no less than one blockface;
 - (2) A map or sketch showing the address and land use for all lots within the proposed special minimum lot size area;
 - (3) Data for each lot within the proposed special minimum lot size area showing the actual size of each lot;
 - (4) A petition signed by at least one owner of property proposed to be included within the special minimum lot size area; and
 - (5) Evidence of support from the owners of property within the proposed special minimum lot size area.
- (c) *An application may not be amended to include additional blockfaces or exclude any blockface included in the application once the director determines the application is complete.*
- (d) Within ten days after receipt of a complete application for the creation of a special minimum lot size area, the

director shall give notice of the application for the creation of a special minimum lot size area to the owners of property within the proposed special minimum lot size area as shown on the most recent tax rolls for the county in which the proposed area is located. Notice shall be given by letter deposited into the United States postal service, postage paid. Notice shall also be given by signs placed in at least two locations within the proposed minimum lot size area. The signs shall conform to the specifications prescribed by the director and shall be posted by the applicant.

- (e) A property owner within the proposed special minimum lot size area may protest the application for special minimum lot size area by filing a protest with the department within 15 days of the date of the notice letter.
- (f) The director shall approve the application for establishment of a special minimum lot size area upon determining that each of the following conditions exist:
 - (1) The application satisfies each of the criteria of subsection (h);
 - (2) The petition was signed by the owners of 51 percent or more of the lots or tracts within the area proposed for special minimum lot size area; and
 - (3) A timely protest of the establishment of the special minimum lot size area was not filed by any property owner within the proposed minimum lot size area.

Upon approval of an application, the director shall take the appropriate steps to refer the application to the city council.

- (g) The director shall promptly refer an application to the commission if he cannot approve the application pursuant to subsection (f) of this section. Within 30 days after the director refers the application for the creation of a special minimum lot size area, the commission shall conduct a public hearing on the application at a regularly scheduled meeting of the commission. The director shall give notice of the public hearing to each owner of real property within the proposed special minimum lot size area by letter deposited into the United States postal service, postage paid, no later than 15 days before the date of the public hearing. The owners of property within the proposed special minimum lot size area and any other person may present comments in person or in writing at the public hearing.
- (h) After the close of the public hearing, the commission shall consider whether to recommend that the city council establish the special minimum lot size area. The commission shall recommend the establishment of a proposed special

minimum lot size area if it finds that the application satisfies each of the following criteria:

- (1) The boundaries of the proposed special minimum lot size area will include all properties within at least one blockface;
- (2) At least 60 percent of the lots to be included within the proposed special minimum lot size area are developed with or are restricted to not more than two single-family residential units per lot; *adjacent lots under common ownership shall be treated as one lot when a structure is built over the common lot line.*

- (3) That the applicant has demonstrated sufficient support for the establishment of the proposed special minimum lot size area to warrant the establishment of the area;
- (4) That the establishment of the proposed special minimum lot size area will further the goal of preserving the prevailing lot size character of the area; and
- (5) That the proposed special minimum lot size area has a prevailing lot size. A prevailing lot size shall exist when 75 percent of the lots exclusive of corner lots are of the same size.

The director shall forward to the city council each commission recommendation for the establishment of a special minimum lot size area. If the commission does not recommend the establishment of a special minimum lot size area, the decision of the commission shall be final.

- (i) In determining whether to establish the proposed special minimum lot size area, the city council shall consider the recommendations of the director of the commission, as applicable, and the criteria in subsection (g). The city council shall establish each proposed special minimum lot size area by ordinance, which shall specify that the prevailing lot size shall be the minimum lot size for the special minimum lot size area. The director shall file for recordation in the real property records of the county or counties in which the special minimum lot size area is located the ordinance designating the special minimum lot size area.
- (j) The special minimum lot size area shall terminate 20 years after the effective date of the ordinance establishing the area, unless earlier terminated by an ordinance adopted by the city council.
- (k) The following rules shall govern approval of subdivision plats before and after an application for establishment of a minimum lot size area is filed with the department.
 - (1) If a complete, valid subdivision plat application is filed before the time an application for the establishment of a minimum lot size area is filed with the department, the subdivision plat application shall not be subject to the special minimum lot size.
 - (2) If a complete, valid subdivision plat application is filed after the time an application for the establishment of a minimum lot size area is filed with the department, the subdivision plat application will be subject to the special minimum lot size unless:
 - a. The director determines that the application for

the establishment of a special minimum lot size area is not complete; or

- b. The department analysis pursuant to item (5) of subsection 42-194(g) of this Code demonstrates that the proposed special minimum lot size area does not have a prevailing lot size;
- (3) If a complete, valid subdivision plat application is filed after the time a complete application for the establishment of a special minimum lot size area is filed with the department, the subdivision plat shall not be approved pending completion of action on the prevailing lot size application unless it meets the prevailing lot size determined by the department pursuant to paragraph (5) of subsection 42-194(g) of this Code.

Notwithstanding the provisions of items (2) and (3) of this subsection, if the city council has not completed action on the special minimum lot size area application 180 days after the filing of the subdivision plat application, the subdivision plat application shall not be subject to the special minimum lot size.

Sec. 42-163. Preservation of prevailing building lines.

See (c).(a) To preserve the character of existing blockfaces in residential neighborhoods in ~~urban areas~~ the city that do not have building lines established by deed restrictions, the building line requirement may be established pursuant to this section through the creation of a special building line requirement area, and a special building line requirement so created will prevail over any more lenient building line requirement established by this article. A building line requirement established pursuant to this section shall not be established that is greater than the prevailing building line of the blockface. A blockface qualifies for establishment of a special building line requirement pursuant to this section unless all lots on the blockface are subject to a deed restriction establishing a uniform front building line for the blockface.

- (b) The establishment of a special building line requirement area shall be initiated by application to the director in the form prescribed by the department. The application shall include the following:
 - (1) The proposed boundaries of the special building line requirement area, which shall be no less than one blockface;

- (2) A map or sketch showing the address and land use for all lots within the proposed special building line requirement area;
 - (3) Data for each lot within the proposed special building line requirement area showing the distance from the front property line to each building on the lot;
 - (4) A petition signed by at least one owner of property proposed to be included within the special building line requirement area; and
 - (5) Evidence of support from the owners of property within the proposed special building line requirement area.
- (c) *An application may not be amended to include additional lots or exclude any lots included in the application once the director determines the application is complete.*
- (d) Within ten days after receipt of a complete application for the creation of a special building line requirement area, the director shall give notice of the application for the creation of a special building line requirement to the owners of property within the proposed special building line requirement area as shown on the most recent tax rolls for the county in which the proposed area is located. Notice shall be given by letter deposited into the United States postal service, postage paid. Notice shall also be given by signs placed in at least two locations within the proposed special prevailing building line requirement area. The signs shall conform to the specifications prescribed by the director and shall be posted by the applicant.

- (e) A property owner within the proposed special building line requirement area may protest the application for special building line requirement area by filing a protest with the department within 15 days of the date of the notice letter.
- (f) The director shall approve the application for establishment of a special building line requirement area upon determining that each of the following conditions exist:
 - (1) The application satisfies each of the criteria of subsection (h);
 - (2) The petition was signed by the owners of 51 percent or more of the lots or tracts within the area proposed for special building line requirement area; and
 - (3) A timely protest of the establishment of the special building line requirement area was not filed by any property owner within the proposed special building line requirement area.

Upon approval of an application, the director shall take the appropriate steps to refer the application to the city council.

- (g) The director shall promptly refer an application to the commission if he cannot approve the application pursuant to subsection (f) of this section. Within 30 days after the director refers the application for the creation of a special building line requirement area, the commission shall conduct a public hearing on the application at a regularly scheduled meeting of the commission. The director shall give notice of the public hearing to each owner of real property within the proposed special building line requirement area by letter deposited into the United States postal service, postage paid, no later than 15 days before the date of the public hearing. The owners of property within the proposed special building line requirement area and any other person may present comments in person or in writing at the public hearing.
- (h) After the close of the public hearing, the commission shall consider whether to recommend that the city council establish the special building line requirement area. The commission shall recommend the establishment of a proposed special building line requirement area if it finds that the application satisfies each of the following criteria:
 - (1) The boundaries of the proposed special building

line requirement area will include all properties within at least one blockface;

- (2) More than 50 percent of the lots to be included within the proposed special building line requirement area are developed with single-family residential units;
- (3) That the applicant has demonstrated sufficient support for the establishment of the proposed special building line requirement area to warrant the establishment of the area;
- (4) That the establishment of the proposed special building line requirement area will further the goal of preserving the prevailing building line character of the area; and
- (5) That the proposed special building line requirement area has a prevailing constructed building line. ~~If department analysis demonstrates that less than 25~~ *A prevailing constructed building line shall be deemed to exist if 75* percent of the single-family residential properties within the proposed special building line requirement area have ~~at the same~~ constructed building line measured from the property line to the closest point of any building on the property, including garages and carports, ~~that varies by more than five feet from the most frequent constructed building line, the proposed special building line requirement area shall be deemed to have a prevailing building line, which shall be the most frequently occurring constructed building line.~~

The director shall forward to the city council each commission recommendation for the establishment of a special building line requirement area. If the commission does not recommend the establishment of a special building line requirement area, the decision of the commission shall be final.

- (i) In determining whether to establish the proposed special building line requirement area, the city council shall consider the recommendations of the commission and the criteria in subsection (h). The city council shall establish each proposed special building line requirement area by ordinance, which shall specify that the prevailing constructed building line shall be the building line requirement for the special building line requirement area. The director shall file for recordation in the real property records of the county or counties in which the special building line requirement area is located the ordinance designating

the special building line requirement area.

- (j) The special building line requirement area shall terminate 20 years after the effective date of the ordinance establishing the area, unless earlier terminated by an ordinance adopted by the city council.
- (k) The following rules shall govern the issuance of building permits and the approval of subdivision plats and development plats before and after an application for establishment of a special building line requirement area is filed with the department.
 - (1) If a complete, valid building permit, subdivision plat or development plat application is filed before the time an application for the establishment of a special building line requirement area is filed with the department, the application shall not be subject to the special building line requirement;
 - (2) If a complete, valid building permit, subdivision plat or development plat application is filed after the time an application for the establishment of a special building line requirement area is filed with the department, the application will be subject to the special building line requirement unless:
 - a. The director determines that the application for the establishment of a special building line requirement area is not complete; or
 - b. The department analysis pursuant to item (5) of subsection 42-163(h) of this Code demonstrates that the proposed special building line requirement area does not have a prevailing constructed building line.
 - (3) If a complete, valid building permit, subdivision plat or development plat application is filed after the time a complete application for the establishment of a special building line requirement area is filed with the department, the building permit, subdivision plat or development plat shall not be approved pending completion of action on the application unless it meets the prevailing building line determined by the department pursuant to paragraph (5) of subsection 42-163(h) of this Code. Notwithstanding the provisions of items (2) and (3) of this subsection, if the city council has not completed action on the special building line requirement area application 180 days after the filing of a

complete, valid building permit, subdivision plat or development plat application, the building permit, subdivision plat or development plat application shall not be subject to the special building line requirement.